

Statement of Deficiencies

1103-A-E: Critical Incidents and Required Notification

Not Met

1103-A-E: An early learning center shall make immediate notification to emergency personnel, law enforcement as applicable, and other appropriate agencies for the following types of critical incidents involving children in care:

1. death;
 2. serious injury or illness that required medical attention;
 3. reportable infectious diseases and conditions listed in LAC 51.II.105; and
 4. any other significant event relating to the health, safety, or well-being of any child, including but not limited to a lost child, an emergency situation, fire or other structural damage, or closure of the center.
- B. The parent shall be contacted immediately following any immediate notifications made under Subsection A.
- C. The Licensing Division and other appropriate agencies shall be notified via email within 24 hours of the incident.
- D. The Licensing Division shall be notified by written report within 24 hours of the incident or the next business day. This written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form.
- E. Reporting deadlines may be adjusted in the event of a natural catastrophe and/or disaster, as determined by the Department.

Finding:

1103-A-E Based on interview(s): The Provider failed to notify the Division of Licensing by written report within 24 hours of the incident or by the next business day. The written notification shall be made on the Licensing Division's Critical Incidents Report Form and shall contain all information requested on the form. The provider failed to notify within 24 hours of the incident the Licensing Section and other appropriate agencies of the following critical incident : On December 13, 2016 S1 inadvertently closed C1's finger in the classroom door. O1 stated that she advised S1 on the same day that she was taking C1 to the doctor due to the swelling and discoloration of C1's finger. The provider failed to notify Licensing of this incident.

1503-A-C: General Liability Insurance Policy

Not Met

1503-A-C: A. A center shall maintain in force at all times current commercial liability insurance for the operation of the center to ensure medical coverage for children in the event of accident or injury.

B. A center is responsible for payment of medical expenses of a child injured while in the center's care.

C. Documentation of commercial liability insurance shall consist of the insurance policy or current binder that includes the name of the early learning center, physical address of the center, name of the insurance company, policy number, period of coverage and explanation of the coverage.

Finding:

1503-A-C Based on observations: The provider was not responsible for payment of medical expenses of a child injured while in the provider's care as on December 13, 2016, C1's finger was inadvertently closed in a door while in care by S1. O1 stated that she advised S1 that she took C1 to the doctor; however, the facility did not offer to be responsible for payment of the medical expense.

1713-A&B&C: Supervision

Not Met

1713-A&B&C:

A: Children shall be supervised at all times in the center, on the playground, on field trips, on non-vehicular excursions, and during all water activities and water play activities.

B: Children shall not be left alone in any room, (except the restroom as indicated in Subsection G), outdoors, or in vehicles, even momentarily, without staff present.

C: A staff person shall be assigned to supervise specific children whose names and whereabouts that staff person shall know and with whom the staff person shall be physically present. Staff shall be able to state how many children are in their care at all times.

Finding:

1713-A&B&C: Based on interviews: Children were not under supervision at all times as C1's finger was closed in the door on December 13, 2016 and no staff member observed his finger being closed in the door. S9 and S10 were responsible for supervising the class at the time. S9 stated that she was present but did not see the incident. S10 stated that she was present by was vacuuming at the time with her back to the door and did not see what happened.

1715-A.5: State Central Registry

Not Met

1715-A.5: Personnel files for each staff member shall be maintained at the center and shall include the following: documentation of a current, completed state central registry disclosure form indicating no justified (valid) finding of abuse or neglect by the DCFS, or a current determination from the DCFS indicating that the individual does not pose a risk to children.

Finding:

1715-A.5 Based on record review/observations: Provider failed to have documentation of a completed state central registry disclosure form (SCR 1) prior to an individual being present in or providing services to the center on site and available for review at the center(1705.A). 1 of 11 staff, S11, failed to

Statement of Deficiencies

have documentation of the completed form. Staff were on the premises on January 3, 2017 as verified by staff attendance log and Specialist observed S7 present on January 5, 2017; however, there was no SCR1 on file for S7. Provider corrected prior to Specialist departure.

1915-B.&C: Health Services - Parental Notification

Not Met

1915-B.&C:

B. Reporting. Incidents, injuries, accidents, illnesses, and unusual behavior shall be documented and reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence.

C. Immediate Notification. The parent shall be immediately notified in the following circumstances:

1. blood not contained in an adhesive strip;
2. head or neck or eye injury;
3. human bite that breaks the skin;
4. animal bite;
5. impaled object;
6. broken or dislodged teeth;
7. allergic reaction skin changes (e.g. rash, spots, swelling, etc.);
8. unusual breathing;
9. symptoms of dehydration;
10. temperature reading over 101° oral, 102° rectal, or 100° axillary; or
11. injury or illness requiring professional medical attention.

Finding:

1915-B.&C: Based on record review: The Provider did not have documentation of immediate notification to the parent when the following occurred to a child: A child was scratched on her right cheek. Incident occurred at 2:45 PM on December 14, 2016 and there was no documentation that the parent was notified. The Provider's documentation of incidents, injuries, accidents, illnesses, and unusual behavior did not have documentation that it was reported to the parent no later than when the child is released to the parent or authorized representative on the day of the occurrence. The incidents occurred at 9:50 AM on December 13, 2016 and November 3, 2016 at 3:00 PM and there is no documentation of parental notification. The provider did not have documentation of incidents of incidents, injuries, accidents, illnesses, and unusual behaviors. C1 was bitten while in care on December 13, 2016; however, the parent was not notified of the bite by the time the child was picked up and there was no documentation of the bite. S1 stated that there were times when C1 was bitten; however, no staff observed him being bitten as well as times when C1 bit himself. S1 stated that these incidents were not documented as she was not aware that she needed to ensure that they be documented.